



- 47 1. Shall consider only the topic(s) which created the need for the Special Meeting. No  
48 business, other than that named in the calling of the Special Meeting, may be brought  
49 before the Committee.  
50 2. Shall follow this agenda:  
51 Call to Order  
52 Pledge of Allegiance  
53 Introductions  
54 Declaration of the Purpose of the Meeting  
55 Discussion of the Purpose  
56 Solution  
57 Adjournment  
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60 **c. ORGANIZATIONAL MEETING OF THE CENTRAL COMMITTEE:**

61 Adopted 10/25/2006  
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- 63 1. Shall be chaired throughout the entire meeting by the most recent Past-Chair of the  
64 Central Committee who is available. In the event no Past-Chair is available, the  
65 Parliamentarian shall preside.  
66 2. The Parliamentarian and other Rules Committee members shall conduct the election  
67 process.  
68 3. Shall adopt and follow this agenda:  
69 Call to Order  
70 Appointment of Secretary Pro-Tem  
71 Pledge of Allegiance  
72 Introductions  
73 Transfer of Property  
74 Election of:  
75 Chair  
76 Vice-Chair  
77 Secretary  
78 Treasurer  
79 Delegates & Alternates to the Democratic Party of Oregon & to the First Congressional  
80 District Committee  
81 Adjournment  
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84 **SPECIAL RULE OF ORDER #2:**

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86 **PARTICIPATION IN THE CENTRAL COMMITTEE BUSINESS MEETING:**

87 Adopted 1/ 22/2014  
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89 Only Officers, PCPs and Democrats who hold elective office and are members of the Central  
90 Committee may speak to issues raised during the business portion of the CC meeting. This  
91 includes proposed resolutions and platform items.  
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94 **SPECIAL RULE OF ORDER #3:**

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96 **GENERAL MEETING PROCEDURES FOR THE CENTRAL COMMITTEE:**

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1. The Washington County Democrats operate according to the adopted bylaws, special rules of order, standing rules, and the current edition of Robert's Rules of Order
2. All members shall be credentialed in order to speak and vote.
3. Members shall follow decorum. Decorum will be enforced by the Chair, and includes at least the following:
  - a. Address all remarks through the Chair, not to another member;
  - b. Confine all remarks to the merits of the pending motion;
  - c. Refrain from verbally attacking another member;
  - d. Avoid the use of members' names;
  - e. Refrain from speaking adversely on a prior action not pending;
  - f. Refrain from speaking against one's own motion; and
  - g. Refrain from disturbing the assembly.
    - i. Taking side conversations outside of the room is encouraged.
4. All members of the Central Committee are encouraged to read the information provided, research and ask questions in order to understand each issue prior to the meeting.
5. Committee reports to the CC shall include their recent activities and will indicate any motions that will follow in the new business section of the agenda. The Resolutions report may include introduction of new Resolutions to be voted on in a future meeting.
6. Discussion/debate will only be in order once a motion is before the body. Exceptions include Q&A with an invited speaker or during forums.
7. A member shall move to a microphone to make a motion or to speak in debate and wait to be recognized by the Chair, with the exception of those motions which are in order when another has the floor.
8. Main motions and any amendments thereto must be in writing and turned in to the Chair with a copy for the Secretary, with exceptions allowed by the Chair or body for simple motions. Motions will not be turned away due to lack of time to write them down.
9. Once a second has been made, if needed, the Chair shall state the motion clearly before debate begins.
10. All debatable motions shall be given proper pause to allow for any debate or allowable secondary motions.
11. Speeches in debate shall be limited to 120 seconds per speech.
12. A motion to call the question is out of order until after both 3 speakers for and 3 speakers against have spoken, or when one side no longer has anyone wishing to speak.
13. The motion will be read once more prior to voting on the motion.
14. Voting cards may be used to vote on a motion.
15. After voting, the chair will announce the results of the vote and its effect. If a counted vote is taken the number will be announced.
16. A question/point of privilege is generally for the purpose of fixing something which is causing the member difficulty in participating in the meeting, such as requesting the temperature be turned up, or a door closed as there is too much noise in the hall, etc. It does not provide license to simply speak one's mind.

141 17. If a member is unsure of proper procedure, how to make or phrase a motion, or has  
142 some other pertinent question of the Chair, they may interject with a “Point of  
143 Information” and ask the Chair their question.

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146 **SPECIAL RULE OF ORDER #4:**

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148 **ELECTION PROCESS FOR DELEGATES TO THE SCC AND CD1**

149 Adopted 9/26/2018

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151 The process for electing SCC delegates, SCC alternate delegates, Congressional District  
152 Committee delegates, and Congressional District Committee alternate delegates, shall each be  
153 as follows:

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- 155 1. Voters may cast a number of votes up to the number of delegate or alternate delegate  
156 positions being elected.
  - 157 2. The maximum number of votes a voter may cast will be distributed as evenly as possible  
158 across the three gender categories: female, male, and non-binary. If one or more gender  
159 categories have fewer candidates running than one-third of the available positions, the  
160 maximum number of votes which can be cast for the other gender category or categories  
161 will be commensurately higher.
  - 162 3. Voters will be clearly told the maximum number of votes they may cast in each of the  
163 three gender categories.
  - 164 4. The ballot will identify candidates with the gender category they have chosen.
  - 165 5. After the votes have been tallied, those elected shall be determined as follows:
    - 166 a. Two columns will be created with the total number of positions divided as equally  
167 as possible between the two columns.
    - 168 b. In one column, the female candidates receiving the most votes will be placed in  
169 order of votes received. In the other column, the same shall be done for male  
170 candidates.
    - 171 c. The column with more positions will be chosen first. If both columns have the  
172 same number of positions, one of the two columns will be chosen randomly.
    - 173 d. The non-binary candidate who received the most votes who has not yet been  
174 assigned to a column will have the number of votes they received compared to  
175 the number of votes received by the lowest binary gender candidate in the  
176 column chosen. If the non-binary candidate received more votes, their name will  
177 replace the binary gender candidate’s name in the column.
    - 178 e. Step (d) shall be repeated while alternating the column chosen until there is no  
179 longer a non-binary candidate who satisfies the requirement.
    - 180 f. The final list of candidates in the two columns shall be the list of candidates  
181 elected.
  - 182 6. Ties shall be broken by a coin flip.
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185 **SPECIAL RULE OF ORDER #5:**

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**RECALL PROCEDURES - CENTRAL COMMITTEE OFFICERS:**

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Adopted 10/25/2006

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1. Action shall originate by petition, signed by at least twenty-five percent (25%) of the PCPs of the Central Committee, stating the specific acts which the petitioners assert constitute gross misconduct or neglect of duty.

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2. Notice of the recall request, a copy of the petition, and the Executive Board's recommendation must be sent to all PCPs at least fourteen (14) days prior to the meeting at which the petition will be considered. Special election of a successor to the Office shall be part of the agenda, should the recall prevail.

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3. A motion to grant the petition to recall the Officer shall pass on a majority vote of the PCPs of the Central Committee present and voting.

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**SPECIAL RULE OF ORDER #6:**

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**EXECUTIVE BOARD RULES:**

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Adopted April 18, 2018

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1. Motions

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a. Speeches during debate shall be limited to 120 seconds.

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b. Debate or discussion is not permitted without a pending debatable motion except:

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i. When a member gives their report and debate or discussion on a particular subject is required.

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ii. Presentation of a motion to have informal discussion on a particular issue with a maximum time limit proposed for such discussion, and approved by 2/3 vote.

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iii. During the agenda item "Good of the Order".

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2. Obtaining the Floor

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a. A member may raise their hand to claim priority for the floor. This may be done while another member is speaking, but the member must lower their hand upon receiving a visual or aural cue that they have been added to the stack.

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b. The Chair will keep a "stack" with the order in which members have raised their hands.

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c. Order for speaking will then follow the stack to the degree to which it conforms with all other rules for determining priority (e.g. maker of a motion, first time speaking, pro/con, only 2x speeches).

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d. Any member may ask for the list of names on the stack with a Point of Information.

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**SPECIAL RULE OF ORDER #7:**

**BALLOT VOTING PROCEDURE - SINGLE SEAT**

Adopted July 25, 2018

During single seat elections for which more than two candidates have been nominated, wherein voting by ballot is the method chosen by the Central Committee, ballots will be created and distributed in the following manner:

1. If ballots contain the names of all nominated candidates, the ballot shall include space for candidates' names who have not been nominated in advance;
2. Ballots will contain a space wherein members may indicate their voting preferences numerically;
3. Ballots will be given to all credentialed PCPs; a PCP is allowed to refuse their ballot if they so choose.
4. A member may indicate more than one preference for the office on their ballot in ranked order;
5. After all ballots have been counted if no candidate has a majority of members' first-choice votes the process of determining a winner via simulated instant runoff elections will take place as follows;
  - a. The candidate with the least first-choice votes indicated on members' ballots will be removed from consideration and members' votes previously assigned to that candidate will be assigned to the second or next highest choice indicated on their ballots should one exist, and if there are no other choices indicated on the ballot those votes will be eliminated;
  - b. After all ballots have been counted again if no candidate has a majority of members' votes the process of eliminating the candidate with the least votes from consideration and re-assigning those members' votes to their next choice or removing them when no other choice is given will continue until a candidate has a majority of votes.

Updated June 6, 2018 by Dan Jensen, Rules Chair  
Amended August 2, 2018 by Dan Jensen, Rules Chair  
Amended September 27, 2018 by Dan Jensen, Rules Chair