



- 46 1. Shall consider only the topic(s) which created the need for the Special Meeting.  
47 No business, other than that named in the calling of the Special Meeting, may be  
48 brought before the Committee.  
49 2. Shall follow this agenda:  
50 Call to Order  
51 Pledge of Allegiance  
52 Introductions  
53 Declaration of the Purpose of the Meeting  
54 Discussion of the Purpose  
55 Solution  
56 Adjournment  
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59 **c. ORGANIZATIONAL MEETING OF THE CENTRAL COMMITTEE:**

60 Adopted 10/25/2006  
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- 62 1. Shall be chaired throughout the entire meeting by the most recent Past-Chair of  
63 the Central Committee who is available. In the event no Past-Chair is available,  
64 the Parliamentarian shall preside.  
65 2. The Parliamentarian and other Rules Committee members shall conduct the  
66 election process.  
67 3. Shall adopt and follow this agenda:  
68 Call to Order  
69 Appointment of Secretary Pro-Tem  
70 Pledge of Allegiance  
71 Introductions  
72 Transfer of Property  
73 Election of:  
74 Chair  
75 Vice-Chair  
76 Secretary  
77 Treasurer  
78 Delegates & Alternates to the Democratic Party of Oregon & to the First  
79 Congressional District Committee  
80 Adjournment  
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83 **SPECIAL RULE OF ORDER #2:**

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85 **PARTICIPATION IN THE CENTRAL COMMITTEE BUSINESS MEETING:**

86 Adopted 1/ 22/2014  
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88 Only Officers, PCPs and Democrats who hold elective office and are members of the  
89 Central Committee may speak to issues raised during the business portion of the CC  
90 meeting. This includes proposed resolutions and platform items.  
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**SPECIAL RULE OF ORDER #3:**

**GENERAL MEETING PROCEDURES FOR THE CENTRAL COMMITTEE:**

Adopted 4/25/2018

1. The Washington County Democrats operate according to the adopted bylaws, special rules of order, standing rules, and the current edition of Robert's Rules of Order
2. All members shall be credentialed in order to speak and vote.
3. Members shall follow decorum. Decorum will be enforced by the Chair, and includes at least the following:
  - a. Address all remarks through the Chair, not to another member;
  - b. Confine all remarks to the merits of the pending motion;
  - c. Refrain from verbally attacking another member;
  - d. Avoid the use of members' names;
  - e. Refrain from speaking adversely on a prior action not pending;
  - f. Refrain from speaking against one's own motion; and
  - g. Refrain from disturbing the assembly.
    - i. Taking side conversations outside of the room is encouraged.
4. All members of the Central Committee are encouraged to read the information provided, research and ask questions in order to understand each issue prior to the meeting.
5. Committee reports to the CC shall include their recent activities and will indicate any motions that will follow in the new business section of the agenda. The Resolutions report may include introduction of new Resolutions to be voted on in a future meeting.
6. Discussion/debate will only be in order once a motion is before the body. Exceptions include Q&A with an invited speaker or during forums.
7. A member shall move to a microphone to make a motion or to speak in debate and wait to be recognized by the Chair, with the exception of those motions which are in order when another has the floor.
8. Main motions and any amendments thereto must be in writing and turned in to the Chair with a copy for the Secretary, with exceptions allowed by the Chair or body for simple motions. Motions will not be turned away due to lack of time to write them down.
9. Once a second has been made, if needed, the Chair shall state the motion clearly before debate begins.
10. All debatable motions shall be given proper pause to allow for any debate or allowable secondary motions.
11. Speeches in debate shall be limited to 120 seconds per speech.

- 133 12. A motion to call the question is out of order until after both 3 speakers for and 3  
134 speakers against have spoken, or when one side no longer has anyone wishing  
135 to speak.
- 136 13. The motion will be read once more prior to voting on the motion.
- 137 14. Voting cards may be used to vote on a motion.
- 138 15. After voting, the chair will announce the results of the vote and its effect. If a  
139 counted vote is taken the number will be announced.
- 140 16. A question/point of privilege is generally for the purpose of fixing something  
141 which is causing the member difficulty in participating in the meeting, such as  
142 requesting the temperature be turned up, or a door closed as there is too much  
143 noise in the hall, etc. It does not provide license to simply speak one's mind.
- 144 17. If a member is unsure of proper procedure, how to make or phrase a motion, or  
145 has some other pertinent question of the Chair, they may interject with a "Point of  
146 Information" and ask the Chair their question.
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149 **SPECIAL RULE OF ORDER #4:**

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151 **VOTING METHODS FOR ELECTING DELEGATES**

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153 **a. PROPORTIONAL VOTING METHOD:**

154 Adopted 10/25/2006

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156 A candidate needs to win a certain proportion of the votes to be elected. This winning  
157 fraction of the votes is referred to as "threshold". The threshold is determined by  
158 dividing the total number of valid ballots cast by the number of positions to be elected  
159 plus one and then adding one to the resulting dividend.

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161 **The ballots are counted in the following manner:**

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- 163 1. The count begins with the sorting of ballots by the first choice shown on each  
164 valid ballot. That is the NUMBER 1 vote on each ballot. This is known as the  
165 "First Count".
  - 166 2. Any candidates who reach the necessary threshold with Number 1 votes are  
167 declared elected. Any extra ballots they receive beyond the threshold are  
168 redistributed to the candidates marked next in choice (the number 2 choice) on  
169 those surplus ballots.
  - 170 3. The count continues with the elimination of those candidates receiving the least  
171 votes in the redistributed count. Their ballots are redistributed to the other  
172 candidates according to the next choice marked. After each distribution, the

- 173 candidate now having the lowest number of votes is eliminated and his/her  
174 ballots redistributed to the next indicated choice (number 2, 3, 4 etc.)
- 175 4. As candidates reach the threshold through the addition of redistributed ballots to  
176 their totals, they are declared elected and no further ballots are transferred to  
177 them.
  - 178 5. This process continues until all candidates have been eliminated except the  
179 required winners.
  - 180 6. In the case of a tie for the last position, the decision will be made with a coin toss.
  - 181 7. In the case of alternate elections, the order of elevation will be based on the  
182 order they were declared elected and the votes counted in the election round. In  
183 the case of a tie, the order will be determined by a coin toss.

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186 **b. SINGLE BALLOT VOTING METHOD:**

187 Adopted 10/25/2006

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- 189 1. Each voting delegate will be given a ballot with a space for each of the allowed  
190 delegate or alternate positions. A name of a candidate may be written in each of  
191 the spaces provide, however a candidate's name can appear only once on a  
192 ballot. The ballot can have fewer names than the number of delegate or alternate  
193 positions.
  - 194 2. The tally is recorded based on the number of votes and the top vote getters are  
195 elected for the available positions.
  - 196 3. In the case of the alternates, the order of listing will be based on the vote count.
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199 **SPECIAL RULE OF ORDER #5:**

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201 **RECALL PROCEDURES - CENTRAL COMMITTEE OFFICERS:**

202 Adopted 10/25/2006

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- 204 1. Action shall originate by petition, signed by at least twenty-five percent (25%) of  
205 the PCPs of the Central Committee, stating the specific acts which the petitioners  
206 assert constitute gross misconduct or neglect of duty.
  - 207 2. Notice of the recall request, a copy of the petition, and the Executive Board's  
208 recommendation must be sent to all PCPs at least fourteen (14) days prior to the  
209 meeting at which the petition will be considered. Special election of a successor  
210 to the Office shall be part of the agenda, should the recall prevail.
  - 211 3. A motion to grant the petition to recall the Officer shall pass on a majority vote of  
212 the PCPs of the Central Committee present and voting.

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**SPECIAL RULE OF ORDER #6:**

**EXECUTIVE BOARD RULES:**

Adopted April 18, 2018

1. Motions

- a. Speeches during debate shall be limited to 120 seconds.
- b. Debate or discussion is not permitted without a pending debatable motion except:
  - i. When a member gives their report and debate or discussion on a particular subject is required.
  - ii. Presentation of a motion to have informal discussion on a particular issue with a maximum time limit proposed for such discussion, and approved by 2/3 vote.
  - iii. During the agenda item “Good of the Order”.

2. Obtaining the Floor

- a. A member may raise their hand to claim priority for the floor. This may be done while another member is speaking, but the member must lower their hand upon receiving a visual or aural cue that they have been added to the stack.
- b. The Chair will keep a “stack” with the order in which members have raised their hands.
- c. Order for speaking will then follow the stack to the degree to which it conforms with all other rules for determining priority (e.g. maker of a motion, first time speaking, pro/con, only 2x speeches).
- d. Any member may ask for the list of names on the stack with a Point of Information.