

Washington County Democratic Central Committee
Minutes of the May 23, 2018 Regular Meeting
Held at PCC Willow Creek – 241 SW Edgeway Dr.; Hillsboro, Oregon 97006

6:30 PM – Special Guest Speaker: Before the meeting was called to order, Kelsey Paden from Defend Oregon presented on the topic of upcoming ballot initiatives.

7:00 PM – Meeting Opening:

- **Call to Order** – First Vice Chair Will Hobbs acted as chair and called the meeting to order. Secretary Patrick Maguire recorded the minutes. Central Committee members were present as indicated in the attendance log, and a quorum was found to be present.
- **Statement by the Acting Chair** – The Acting Chair informed members that an incorrect parliamentary ruling was made at the past month’s meeting when proposed motions were ruled out of order because members introduced them at the end of their speeches rather than the beginning. He explained plans to prevent further irregularities by taking more time to research disputed questions in future meetings.
- **Agenda** – Dan Jensen moved to add a State Central Committee alternate delegate election to the agenda. The motion passed. The prepared agenda was then approved with additions.
- **Minutes** – Farrah Chaichi moved to amend the April 25, 2018 meeting minutes to include the word “mistaken” in two places to describe the rulings of the Chair. The motion failed with 19 YES and 39 NO votes. The minutes were then approved as presented.
- **Introductions** – New guests were invited to introduce themselves. Elected officials present were Wendy Kroger and Greg Malinowski.
- **Volunteer of the Month** – John Hamlin was recognized as Volunteer of the Month for his work to improve party information technology systems.

7:27 PM – Officer, Committee, Caucus, Delegation, and Field Director Reports:

- **The Treasurer** presented a report that included key financial information. Bank balances were: *Membership Savings* \$3,987.41; *Business Savings (Karen Schouten Fund)* \$1,748.74; *Business Checking* \$32,861.37; *Total* \$38,597.52. *Incoming Blue Horizon Donations* in the past month were \$2,283.00. *Total Receivables* for the past month were \$14,258.92. *Total Expenditures* for the past month were \$13,269.71. *Total Blue Horizon Donations* to date were \$13,108.56.
- **Office Committee** – Bobbi Wolf reported that this committee continues to need volunteers and invites all interested Democrats to attend the office open house on June 10, 2018.
- **Training and Education Committee** – Corliss Carleton reported on behalf of the committee chair that a training program is to be held on June 2, 2018 for new members, and a parliamentary procedure training is to be held June 10, 2018.
- **Finance Committee** – Bobbi Wolf reported on behalf of the committee chair that the committee appreciates Blue Horizon donations. Victoria Long also reported on the programs planned for the upcoming Summer Picnic on July 21, 2018.
- **Resolutions and Platform Committee** – Jeremy Likens reported that all Democrats are welcome at the monthly meetings of this committee. Judith Wightman, who leads an advocacy subgroup of this committee, reported on efforts to see the party platform enacted into law.
- **Rules Committee** – Dan Jensen reported that questions about rules changes should be sent by email to him.
- **First Congressional District Committee Delegation Chair Election** – The Acting Chair requested that all First Congressional District Committee delegates retire to a secondary room to conduct a vote for delegation chair. Second Vice Chair Chrissy Erguiza began temporarily chairing the meeting to allow Will Hobbs to participate in the CD1 election process. Upon his return, the Acting Chair announced that Farrah Chaichi had been elected as delegation chair.

- **Communications Committee** – Martita Meier reported on the new website content and social media communication efforts. There is a need for bloggers and photographers.
- **Community Outreach Committee** – Will Hobbs returned from the CD1 delegate election and resumed serving as chair. Chrissy Erguiza reported in lieu of the committee chair that many upcoming events are planned, including the Pride Parade, the Hillsboro Fourth of July Parade, the Washington County Fair, and the Beaverton Parade. Steve Hall announced that the road cleanup project needs volunteers for May 26, 2018.
- **Information Technology Committee** – Natalia Zhang reported that volunteers are needed to continue improving the newly-launched website.
- **Latinx Outreach Committee** – Chrissy Erguiza reported on behalf of the committee chair that representatives of this committee recently attended a cultural festival in Hillsboro to reach out to those in attendance. Jaime Rodriguez reported on the good work done by volunteers at that festival.
- **State Central Committee Delegation** – Jo Six reported that the next State Central Committee meeting will be held on June 9-10, 2018.
- **First Congressional District Committee Delegation** – Keith Haxton reported that a meeting of this committee was held the previous Saturday, minutes of which have not been released yet. A fundraiser is to be held this summer.
- **Progressive Caucus** – Keith Haxton reported that membership of the caucus is growing, and caucus endorsements will be made soon for party offices. The caucus campaign for ranked choice voting continues to be planned.
- **Field Director** – Chrissy Erguiza reported on behalf of the field director regarding results of the recent election.

8:04 PM – New Business:

- **Resolution on “Addressing Gun Safety Legislation”** – Jeremy Likens introduced on behalf of the Resolutions and Platform Committee “*Addressing Gun Safety Legislation*” (RPC #2018-002). It was read for a first time. Lisa Stiller moved to suspend the rules, read the resolution a second time, and hold a vote on final passage of RPC #2018-002 at this meeting. The motion to suspend the rules passed. Jeremy Likens moved on behalf of the Resolutions and Platform Committee to pass this resolution. Michael Neff moved to amend the resolution by adding “in accordance with Article 1, Section 27 of Oregon’s Constitution” after the words “injury and firearms” in the third resolved clause of the resolution. After discussion, Flo Glatt moved to end debate on the amendment. The motion to end debate passed. The amendment failed. After discussion, Flo Glatt moved to end debate. The motion to end debate passed. The main motion on the resolution passed. The text of the resolution as adopted is appended to these minutes.
- **Resolution on “Opposition to Firearms in Schools”** – Jeremy Likens introduced on behalf of the Resolutions and Platform Committee “*Opposition to Firearms in Schools*” (RPC #2018-001). It was read for a first time. Lisa Stiller moved to suspend the rules, read the resolution a second time, and hold a vote on final passage of RPC #2018-001 at this meeting. The motion to suspend the rules passed. Jeremy Likens moved on behalf of the Resolutions and Platform Committee to pass this resolution. The motion to adopt the resolution passed. The text of the resolution as adopted is appended to these minutes.
- **New Resolution** – Jeremy Likens introduced on behalf of the Resolutions and Platform Committee “*Local Elected Control of Tri-Met*” (RPC #2018-003). It was read for a first time and will be scheduled for a vote on final passage at the next Central Committee meeting.
- **Changes to Rules and Bylaws** – On behalf of the rules committee, Dan Jensen presented six sets of rules and bylaws changes. Mr. Jensen first recommended and moved a bylaws/standing rule change related to a committee name change (BL & SR #2018-012). The motion passed. Mr. Jensen then recommended and moved a second bylaws/standing rule change related to changing the term “executive committee” to “executive board” (BL & SR #2018-020). The motion passed. Mr. Jensen then recommended and moved a third bylaws/standing rule change related to forming a credentials committee (BL & SR #2018-017). The motion passed. Mr. Jensen then recommended and moved a fourth bylaws/standing rule change related

to membership records (BL & SR #2018-014). Kathryn Harrington moved to amend the proposed amendment set. The secondary amendment passed. The main motion then passed. Mr. Jensen then recommended and moved a fifth bylaws change related to notice of meetings for committees (BL #2018-003). The motion passed. Mr. Jensen then recommended and moved a sixth bylaws change related to general procedures for committees (BL #2018-004). The motion passed. The text of all amendments as adopted is appended to these minutes.

- **East Washington County Democrats Update** – Carol Greenough presented information on the activities of the East Washington County Democrats.
- **State Central Committee Alternate Delegate Election** – Dan Jensen moved to elect by acclamation Patrick Maguire as an alternate delegate to the State Central Committee. The motion passed.
- **Announcements** – Members presented announcements on various subjects.

9:09 PM – Adjournment: The meeting was adjourned at 9:09 p.m.

Please contact Patrick Maguire at secretary@washcodems.org with any questions about these minutes.

Appendix 1: Text of Two Passed Resolutions

RPC 2018-001 Opposition to Firearms in Schools

WHEREAS, Each year, over 35,000 Americans die from gun violence, over 85,000 are injured (Brady Campaign to Prevent Gun Violence), in Oregon from 2010-2014 there were 2,280 firearms related fatalities, an average of 456 per year (Oregon.gov: Oregon Health Authority);

WHEREAS, According to a recent article in the New York Times (3/1/2018), ten states currently allow school staff members to have access to firearms and additional states are considering this option;

WHEREAS, The POTUS has publicly called for arming teachers as an alleged method to reduce mass shootings in schools nationwide;

WHEREAS, Research has shown (Berkowicz & LePage, 1967) that the presence of weapons in the classroom increases the number of incidents of aggressive behavior in the classroom and has negative impacts on the intensity and frequency of discipline measures;

WHEREAS, Research also suggests (Hemenway, Vrinotis, & Miller, 2006) that the presence of guns in the classroom may lead to more aggressive behavior by staff carrying firearms; and

WHEREAS, To counter a shooter wielding a weapon, a teacher with a gun would be at great danger of being injured and killed and could be in danger of being mistaken as an additional shooter by responding police; a 2013 FBI (Scientific American, 2/28/2018) report concluded that firing on an active shooter results in death to the responder in about 50% of the situations;

THEREFORE, We the Washington County Democratic Central Committee (WCDCC) of Oregon, Resolve as follows:

1. The WCDCC opposes the idea of arming any school staff, or keeping arms on school property, anywhere in Oregon;
2. We ask that teachers unions, school employee unions, and parent-teacher organizations support this resolution to oppose the weaponization of schools at all levels throughout Oregon;
3. We call on Washington County legislators and State Legislators to support legislation that would reduce or eliminate the presence of weapons in schools and the classrooms in Oregon, (allowing only authorized law enforcement to have weapons when required for safety situations); and
4. We call on our US Congressional delegation to oppose national legislation that would result in the weaponization of schools in the US.

Resolution submitted by Lisa Stiller, R&PC Member – May 3, 2018

Approved by R&PC – May 3, 2018

RPC 2018-002 Addressing Gun Safety Legislation

WHEREAS, Each year, over 35,000 Americans die from gun violence. Over 85,000 are injured. (Brady Campaign to Prevent Gun Violence). In Oregon, from 2010-2014, there were 2280 firearms related fatalities, an average of 456 per year. (Oregon.gov: Oregon Health Authority)

WHEREAS, Despite the fact that Oregon has already passed legislation that addresses banning assault weapons, tightening licensing and background check requirements, preventing purchase by violent felons, there are many loopholes that still

must be closed to achieve a comprehensive assault weapons ban, thorough background checks for every person purchasing a gun at any venue, and stricter licensing requirements.

WHEREAS, The newly adopted 2018 Democratic Party of Oregon Platform addresses these needs as follows:

1. Priority Legislative Action Item #4 calls for banning the sale and purchase of military-grade assault weapons, limiting magazine capacities to 10, raising the purchase age to 21, and funding buy-back programs;
2. Priority Legislative Action Item #6 calls for the repeal of the federal Dickey Amendment that prevents research into gun violence;
3. Article 6 – Health Care, Basic Needs and Gun Safety – Preamble states “We support all necessary measures to counter serious threats to public safety such as gun violence;”
4. Article 6 – Plank 5 states support for 2nd Amendment Rights but also states “we support comprehensive background checks for all gun sales and believe in measures to reduce firearmrelated violence, injury, death and to prioritize safety;” and
5. Article 6 - Plank 17 supports a “ban on the civilian sale and purchase of military style weapons and high-capacity magazines;”

WHEREAS, High school students around the country have staged numerous and widespread grassroots actions calling for better gun safety regulations so that students will feel safer in schools; and

WHEREAS, The US Congress has failed to act on many of the rational gun safety measures and has also, through the 1996 Dickey Amendment which stipulates that “none of the funds made available for injury prevention and control at the Centers for Disease Control and Prevention (CDC) shall be used to advocate or promote gun control”, prevented research into the connections between gun violence and public health and safety;

THEREFORE, We the Washington County Democratic Central Committee (WCDCC) of Oregon, Resolve as follows:

1. The WCDCC supports state and Federal legislation that includes a complete ban on assault weapons, high capacity magazines, rapid-fire add-ons; and further tightens licensing and background check requirements;
2. The WCDCC supports funding HR4477 (The FIX NICS act of 2017, to ensure federal and state authorities comply with existing law and accurately report relevant criminal history records to the National Instant Criminal Background Check System), and we support the Toomey-Manchin bill (expanding background checks for gun sales to unlicensed gun shows and on-line sales);
3. The WCDCC applauds the Oregon Legislature for being the first in the country to pass gun reform legislation since the Parkland shooting (HB 4145) and we encourage our legislators to work towards passing legislation that will lead to an assault weapons ban, more comprehensive background checks, restrictions on law enforcement use of assault weapons, and other gun safety measures necessary to protect Oregonians from death and injury by firearms. We also support students in their efforts, and encourage their leadership in these issues;
4. The WCDCC supports full funding for CDC research on gun violence as a public health issue, reversing the 1996 Dickey amendment that forbids the use of Federal funding for research on gun safety, which has had a chilling effect on funding to the CDC from other sources for this purpose);
5. The WCCDC will make this Resolution known to our state and federal legislators and anyone else the R&PC chooses, and will support legislative efforts to achieve these goals; and
6. The WCCDC will make this Resolution known to all student groups in Washington County that have organized to prevent gun violence and improve safety in and around schools.

Resolution submitted by Lisa Stiller, R&PC Member - May 3, 2018

Approved by R&PC – May 14, 2018

Appendix 2: Text of Six Passed Bylaws and Rules Amendments:

**BL & SR #2018-012
Committee and Caucus Name Change**

Bylaws:

Article VIII Committees and Caucuses

Section 4:

I. The ~~Latino~~ Latinx Outreach Committee: Shall focus on the ~~Latino~~ Latinx community by registering voters and engaging all ~~Latino~~ Latinx voters in the Democratic political process.

Standing Rules:

COUNTY CAUCUSES: Adopted 04/23/08, Amended 4/26/2017

The Central Committee has approved the following Caucuses:

~~Latino Outreach~~ Remove Latino Outreach Caucus

Faith Initiative

Gay, Lesbian, Bisexual, Transgender [GLBT] – established 01/23/2008

Black American Caucus – established 01/25/2017

Women’s Caucus – established 03/22/2017

Progressive Caucus – established 07/26/2017

**BL & SR #2018-020
Change Executive Committee to Executive Board**

Change the words Executive Committee to Executive Board in the bylaws as follows:

Article V, Section 1, Article VI Section 5, Section 7a, d, and f, Article VIII Section 1,2 and 3a.

Change the words Executive Committee to Executive Board in the standing rules as follows:

Finance/Budget, Website Management, Recall Procedure, Contribution/Recommendation Procedure, Endorsement of Candidates for Nonpartisan Office, and Committee Operations.

**BL & SR #2018-017
Credentials Committee**

ARTICLE VI OFFICERS OF THE CENTRAL COMMITTEE

Section 7: Duties

a. The Chair shall have the overall responsibility for the day-to-day operation of the Central Committee and Executive ~~Committees~~ Board; supervise paid staff; appoint a Parliamentarian and all Committee Chairs except the Budget and Credentials Committee Chairs, with the approval of a majority of the elected officers; be an ex-officio member of all standing committees, except the Nominating Committee; and execute, with the Secretary, all contracts on behalf of the Central Committee; and be an alternate signer of checks with the Treasurer. The Chair shall ensure that notice of all regular and special meetings is sent to all members of the Central Committee not later than the sixth day before each meeting (ORS 248.012)

c. The Second Vice Chair shall perform all the duties of the Chair in the absence or disability of the Chair and First Vice Chair; chair the Credentials Committee; and may coordinate the work of standing committees, as assigned by the Chair. The Second Vice Chair shall be the opposite gender of the First Vice Chair

ARTICLE VIII COMMITTEES & CAUCUSES

Section 1: The Executive ~~Committee~~ Board:

Shall consist of the current elected officers, the chair of the State Democratic Central Committee delegates, the chair of the First Congressional District delegates and the chairs of all standing committees; hold monthly meetings and special meetings as needed; have a quorum when a majority of its members are present; review and make recommendations on all Central Committee officer recall petitions prior to action by the Central Committee; hire paid staff; and conduct all necessary business required between regular meetings of the Central Committee. ~~No member of the Executive Committee shall hold more than one position on the Central Committee~~ No officer may be chair of a standing committee. No person shall simultaneously hold more than one officer position, nor chair more than one standing committee, with the exception of the Treasurer who is chair of the Budget Committee and the Second Vice Chair who is chair of the Credentials Committee. No one person shall be entitled to more than one vote in Executive ~~Committee~~ Board meetings. Where a committee is represented by co-chairs, only one vote may be cast.

Section 5: Standing Committees' Duties

a. The Community Outreach Committee: Shall develop and strengthen the Central Committee by sponsoring and participating in community events to include Fairs, Parades, Values in Action events and other activities for PCPs and volunteers; ~~perform credentials/registration duties for the Central Committee~~; reach out and serve as liaison to other organizations with Democratic views in the county.

Add: Article VIII, Section 5, m

m. The Credentials Committee: Shall be chaired by the Second Vice Chair. The committee shall determine the eligibility of every Central Committee member attending and certify their eligibility to vote at that meeting. The Credentials Committee Chair shall have Voter File administrator access to assist the Secretary in maintaining accurate and up to date membership records of all Precinct Committeepersons including phone numbers and email addresses. The Credentials Committee shall provide other credentialing services as approved by the Executive Board.

Add Standing Rule:

Credentials Committee

The Credentials Committee shall determine the eligibility of every PCP attending and certify each person by their signature on a preprinted PCP list which includes phone and email contact information. The PCP will verify their contact information when they sign, the committee member will hand the PCP a name badge and voting card giving each credentialed PCP the ability to vote on Central Committee business at that meeting.

The credentialing process will be conducted prior to each Central Committee, Special, and Organizational meeting. At Organizational meetings, elected and appointed PCPs will be given different color badges for voting purposes.

The only persons authorized to receive official PCP updates for the purpose of credentialing from the county elections office are the Secretary and Credentials Committee Chair.

**BL 2018-014
Membership**

Article V Members Section 1: Members

Members of the Central Committee shall consist of all Democratic precinct committeepersons (PCPs) elected and certified in Washington County (ORS 248.015, 248.031, and 248.045(2) and (3)), appointed to fill a vacancy (ORS 248.043), or elected to fill a vacancy (ORS 248.026); A PCP is a representative of the party in the precinct and a voting member of the Central Committee. Registered Democrats who hold elective public office (partisan and nonpartisan) and represent a jurisdiction in Washington County must be explicitly elected or appointed as PCPs in order to be voting members. Except for PCPs, non-voting members of the Central Committee shall include the Executive Committee of the Central Committee, and registered Democrats who hold elective public office (partisan and nonpartisan) and represent a jurisdiction in Washington

County, and youth voted to be honorary members. Non-PCP members will be encouraged to become PCPs. A precinct committee person is a representative of the party in the precinct and a voting member of the Central Committee.

ARTICLE VI OFFICERS OF THE CENTRAL COMMITTEE

Section 7: Duties

d. The Secretary: Shall keep a book of minutes of all meetings of the Central and Executive Committees, showing the time and place of the meeting, the names of those present, and the proceeding and actions taken. A book of approved Central Committee minutes and a book of approved Executive Committee minutes will be maintained at the WCDCC office. Copies of the Central Committee minutes will be made available to all Central Committee members by having copies of the previous unapproved minutes available at the meeting and posting them on the Central Committee website. The Secretary shall, in cooperation with the Credentials Committee, maintain all the accurate and up to date membership records of all PCPs including phone numbers and email addresses, the Central Committee and carry out Central Committee correspondence and all legal notifications at the request of the Chair (ORS 12 18 248.012 and 248.043). The Secretary is an ex-officio member of the Credentials Committee and will have the same Voter File Access as the Credentials Chair.

Bylaws:

Change the word member or Central Committee to PCP in the Bylaws as follows:

Article V Section 4, Article VI, Section 5, Section 7 a., Article VII Section 1, Article VIII Section 1 and 2, Section 5 c, e,i, Section 7 a and b, Article IX Section 2 a and b., and sections 3 and 4. Article X Section 1 b and Section 2, Article XI Section 2 a and b, and Article XIII c.

Standing Rules:

Change the phrase "member of Central Committee" to PCP in the Standing Rules as follows:

Central Committee Meeting Minutes, Finance-Budget Section 1 and 2, Election of Delegates to the State Central Committee (SCC), Election of Delegates to the First Congressional District Democratic Committee (CD1), Recall Procedures - Central Committee Officers Sections 1, 3 and 5. **Note: Several standing rules refer to "voting members" which will be changed to PCP.**

BL 2018-003

Notice of Meetings for Committees

Add Article VIII, Section 4

Section 4: Notice of Meetings for Committees

a. The Executive Board and Standing Committees must provide notice to their committee members of meetings no later than the sixth (6th) day in advance of each meeting.

b. Notice must be sent by email or postal mail.

c. Notice requires time and location of meeting, agenda, and previous unapproved minutes.

d. Notice must also include whether the meeting will be conducted electronically, and any applicable call-in number or registration link.

e. All committee meetings must be placed on an electronic calendar accessible from the WashCo Dems website and can be seen at least by all PCPs, no later than the sixth (6th) day in advance of each meeting. Time and location must be included on the calendar.

f. All committees should hold a monthly meeting at a recurring time and date, unless there are valid reasons for doing otherwise.

g. All committees may hold additional meetings which must meet the same notice requirements and calendar posting as a standard meeting.

h. Exceptions to rules (a)-(g) may be approved by the Executive Board.

i. The Executive Board may not use (h) to make an exception for itself.

j. Rules (a)-(g) do not apply to subcommittees or work groups of a committee.

BL 2018-004

General Procedures for Committees

Add Article VIII, Section 5

Section 5: General Procedures for Committees

a. All standing committee chairs shall familiarize themselves with Robert's Rules of Order, Newly Revised (RONR), regarding the procedure for business in their committee.

b. New committee chairs must receive introductory training on RONR within 2 months of becoming committee chair.

c. When a standing committee has more than 10 members:

i. A motion to call the question shall be in order after four people have spoken in debate on a motion or amendment.

ii. Quorum is 25% of their members.

iii. Speeches shall be limited to 2 minutes. This may be changed for the duration of a topic or the meeting by a majority vote of the committee.

iv. Members may only speak to the same question twice per day.

d. All committees shall record actions taken at their meetings

i. All committee chairs shall report on the committee's interim activities at each regularly scheduled Executive Committee meeting.

ii. Committee chairs or a designee shall submit a digital report to the Executive Committee Chair prior to the meeting.

iii. Committee chairs or a designee shall post meeting minutes and reports on the WCDCC website.

e. Exceptions to rules (a)-(d) may be approved by the Executive Committee.

Remove Standing Rule: Committee Operations Adopted 2/23/2011